**Project Application**

We find your project idea interesting, therefore we invite you to submit a detailed funding proposal.

We endeavor to bring about positive social change with our funding. This is why it is important to us to learn more about you and your project. The project proposal form is designed to help you structure your proposal, on the basis of which we will decide whether we can offer you support.

If we decide to support your project, we will draw up a grant contract which must be signed by you and by us. It forms the basis for our further cooperation. Once the grant contract is signed, you may begin your project.

If you have any questions, please do not hesitate to contact us.

1. Key data of the project

|  |  |
| --- | --- |
|  | |
| Title of the project | |
|  | |
| Organization | |
|  | |
| Contact person | |
|  |  |
| Start date of the project (DD.MM.YYYY) | End date of the project (DD.MM.YYYY) |
|  |  |
| Overall costs of the project | Funds requested from the Robert Bosch Stiftung |

**** The finance and payment plan are enclosed with the project application. Please only use the provided Excel spreadsheet.

1. Description

We would like to get an idea of what motivates you in your work and how we can support you. The questions and answers below will form the basis for a joint discussion about our potential collaboration. Please describe your project as specifically but concisely as possible based on your current knowledge. The guiding questions should help you, although you may not be able to answer all of them at this stage. This is not a problem and will not affect how we assess your application. We are aware that changes affecting your project can occur at any time, also in the future.

You can attach selected supplementary documents (e.g. existing descriptions/figures), which you can refer to.

1. What do you want to achieve in the long term?

The focus here is on describing your vision and the context. You can describe the challenges you wish to tackle or the future outcome you are aiming for. This (future) status might not be achievable by means of the current proposal/project alone. There are 2000 characters available.

|  |
| --- |
|  |

1. What would you like to do? How do you propose to do it?

Please give a description of the proposed project and the stakeholders involved. You can also explain the target groups that will be affected by your project. There are 4000 characters available.

|  |
| --- |
|  |

1. Who or what could prevent your project from succeeding? How could we address these challenges together?

Things don’t always go as planned. What obstacles or risks do you see for your project and what factors can we influence together? There are 2000 characters available.

|  |
| --- |
|  |

1. What might a cooperation with the Robert Bosch Stiftung look like?

Here we would like to know how we can best support you – apart from financially – and how we can learn together. There are 2000 characters available.

|  |
| --- |
|  |

1. Is there anything else you would like to tell us?

There are 2000 characters available.

|  |
| --- |
|  |

1. OPTIONAL: Project-specific question to be added by the topic area/project manager

There are 2000 characters available.

|  |
| --- |
|  |

1. Details of the applicant

|  |  |
| --- | --- |
|  |  |
| Full name of the organization | Legal form |
|  | |
| Street and house number | |
|  |  |
| Zip code and town/city | Country |
|  | |
| Managing director/Chairperson | |
|  | |
| Persons authorized to legally represent the organization | |
| Yes  No | |
| Is the applicant entitled to deduct input (value added) tax in connection with the project? | |
|  | |
| Internet address | |
|  | |
| **Main point of contact for the project** | |
|  | |
| First name and family name | |
|  | |
| Department | |
|  | |
| Telephone/telefax | |
|  | |
| E-mail address | |
|  | |
| If your business address differs from that of your organization’s head office, please add your address details. | |
|  | |
| Street and house number | |
|  |  |
| Zip code and town/city | Country |
|  | |
| **Bank account details** | |
|  | |
| Recipient organization | |
|  | |
| IBAN | |

**Enclosures:**

 Proof of organizational status (e.g. register of associations, commercial register)

 Mission statement, statutes, bylaws or similar references

 Evidence of authorization to represent the organization if this differs from the proof of organizational status

 Evidence of non-profit status (valid notification of assessment or notice of tax-exempt status)

In the event of the project being supported, I am/we are in agreement with the project details provided in items 1 and 2 being published by the Robert Bosch Stiftung GmbH on its website and made accessible to the public to ensure transparency.

I/we declare that no composition, bankruptcy, sequestration or enforcement or insolvency proceedings are impending against me/us or have been applied for or initiated.

I/we assure that the details provided in this application (including the annexes) are complete and factually correct.

|  |  |
| --- | --- |
|  |  |
| Date/place | Signature(s) of the authorized representative/s |
|  | |
| Name and function in block letters | |